

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday September 24, 2021
Virtual Via ZOOM

I. Opening Procedures

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 1:33p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

B. Adoption of Agenda

Moved by Jeanne Adams Seconded by Marlo Hartsuyker

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesus Torres | x | | | |
| Lindsay Walker | | | | x |

C. Pledge of Allegiance-Led by Ms. Herrera's Class

D. Roll Call **Present** **Absent**
Board Members

| | | |
|------------------|---------------|---------------|
| Jeanne Adams | <u> x </u> | <u> </u> |
| Regina Carver | <u> x </u> | <u> </u> |
| Talya Drescher | <u> x </u> | <u> </u> |
| Marlo Hartsuyker | <u> x </u> | <u> </u> |
| Brian Sevier | <u> x </u> | <u> </u> |
| Jesus Torres | <u> x </u> | <u> </u> |
| Lindsay Walker | <u> </u> | <u> x </u> |

Administration

| | | |
|--------------------|---------------|---------------|
| Charmon Evans | <u> x </u> | <u> </u> |
| Darlene Hale | <u> </u> | <u> x </u> |
| Veronica Solorzano | <u> x </u> | <u> </u> |

E. Public Comments

No emails
No Public Comment

F. Directors Reports

Charmon stated that we are having staffing challenges/changes. Quite a crisis and effecting the use of federal dollars. We are starting an afterschool club, a sports club led by Mr. A. We are going to have our own intermural. Choosing not to join the league, due to covid protocols. Our P.E. teacher will also be helping. We are seeing 1 to 2 Covid cases each week. We have contracted PMH for our unvaccinated staff to get tested here at school. Results are received within two days. We can test parents and staff for testing, considering starting this for students in modified quarantine. Virtual meetings can continue, at the next meeting we will need to approve continuing with virtual meetings. We approved a new Independent Study Policy last month. The teachers were sent a survey to ask if they want to ZOOM or sending packets to students. Currently only 14 school days can be used for Independent Study. The admin review meeting had to be rescheduled.

H. Board Reports, Correspondence, and Communications

A letter from VCOE, Marlo Hartsuyker is approved to continue serving on the UPCS Board of Directors for the term commencing September 2021 through September 2025.

I. Advisory and Auxiliary Reports

1. School Site Council

Met this week. Lots of new members. New parents, and great staff. First meeting spent on learning what is School Site Council.

2. ELAC

We have not met this year. The meeting is scheduled for next Tuesday.

3. Parent, Teacher, Student Association

Last week they held a meeting. Classes are currently scheduling field trips sponsored by the PTSA. Several board members have been cleared to come on campus, up to 5.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item

approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the August 26, 2021, Regular Board Meeting**
2. **Purchases to Ratify, July**

Moved by Brian Sevier Seconded by Jeanne Adams

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesús Torres | x | | | |
| Lindsay Walker | | | | x |

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: August Financials for UPCS**
Personnel Involved: Lisa Boulos
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the August Financials for UPCS. First meeting of the year, forecasting on our limited information. Enrollment is down, for all. Lisa went over all financials. A short discussion followed.

Moved by Jeanne Adams Seconded by Brian Sevier

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesús Torres | x | | | |
| Lindsay Walker | | | | x |

2. **Topic/Agenda Item: Review and approval of the changes to the Unaudited Actuals for UPCS**
Personnel Involved: Lisa Boulos
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the changes to the Unaudited Actuals for UPCS. Lisa

explained that this is basically the same information in a different format. A short discussion followed.

Moved by Talya Drescher Seconded by Jesus Torres

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesús Torres | x | | | |
| Lindsay Walker | | | | x |

3. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent**
Patricia Carrillo-English Language Arts/History

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.
A short discussion followed.

Moved by Brian Sevier Seconded by Jeanne Adams

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesús Torres | x | | | |
| Lindsay Walker | | | | x |

4. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44258.2, the holder of a Single Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent**

Casandra Ferris-Dance

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed. Charmon explained that Casandra was originally approved under Multiple Subject, this is correction. A short discussion followed.

Moved by Jesus Torres Seconded by Brian Sevier

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | x | | | |
| Regina Carver | x | | | |
| Talya Drescher | x | | | |
| Marlo Hartsuyker | x | | | |
| Brian Sevier | x | | | |
| Jesús Torres | x | | | |
| Lindsay Walker | | | | x |

5. **Topic/Agenda Item:** Local Control Accountability Plan (LCAP) regular update.
Charmon gave a brief overview of LCAP actions & services related to staffing challenges.

III. **Board of Directors Announcements/Remarks**

V. **Future Agenda Items: Next Meeting, October 22, 2021**

VI. **Adjournment: 2:44**

DRAFT